

Child Protection Policy

Up Dated March 2020.

Appendix in response to COVID 19

The Child Protection Policy is published on the school website under Safeguarding drop down tag.

This policy remains valid. The following additional procedures are in place in response to Covid 19.

Emergency contact details for all matters relating to Child Protection and safeguarding are posted on our school web site as well as being found at the back of our Child Protection Policy 2020.

New tracking and record keeping systems for keeping all children safe.

The school has created an excel spreadsheet for each yr group in order to record key safeguarding information.

The spreadsheet has pupils name, weekly contact / communication with a DSL, an indication if the pupil is carrying out the weekly school work, and a traffic light code identifying the most vulnerable children in the class so that we can immediately identify which families require additional support.

Code red shows our most vulnerable children for the following reasons:

- On multi agency plans such as Child in Need plan or has a Child Protection Plan that is currently open.
- A member of the family with a critical illness or disability,
- Children with an Educational Health Care Plan - EHCP

Code Amber shows vulnerable families, the threshold for children in this code are:-

- Who have additional needs including mental health,
- Who have vulnerable parents or carers over the age of 70 and or with physical or mental health issues,
- Who have families experiencing parents with mental health,
- Families with adult disabilities preventing mobility.
- Children in care or adopted

Code Green

- Families on low income
- Families with low levels of literacy

Lines of communication

With staff

- Staff are asked to check their e mails every day. The school e mail address uses name details and ends @deal-parochial.kent.sch.uk
- Staff are required to e mail any safeguarding concern to headteacher@deal-parochial.kent.sch.uk
- and include the SENCO Mel Hogben in to the e mail, Hogbene@deal-parochial.kent.sch.uk
- **With Families**
- All Families will receive information through the Parent Mail. This will be text or through E mail.
- Specific information addressed to certain groups of families may only be sent to them via the parent Mail.
- Mrs Cotterill – DSL and Mrs Porteous – Deputy Head Teacher, Mrs Hogben - SENCO, Mrs Friend – EYFS / DSL and Ms Brown Lead DSL will contact families initially by telephone, by e mail and / or by a home visit keeping social distance of 2 metres.
- Any staff attending a home visit must first tell the head teacher / deputy HT of the visit time and purpose.
- Families can contact the head teacher by e mailing or by telephoning.
- Any person with concerns about safeguarding or child protection can contact the Designated Safeguarding lead or deputy leads.
- Records of e mails and conversations will be stored for future reference.
- Families can contact the class teacher about on line learning through the Purple Mash on line Learning Platform that is used at this school.
- The school will not give out any personal accounts, phone numbers or contact details and will only use school phones, e mails and platforms.
- Mrs Katherine Porteous, the Deputy Head Teacher is responsible for updating the school Website and for ensuring that information is distributed to families safely.

On line safety

- Teacher will include regular on line safety learning for pupils as part of the weekly learning routine.
- Parent and staff can find links to on line safety on the school web site.
- The school updates the web site with newly published materials from the NSPCC, Parent Zone, The Education People so that motivation resources and news are available.
- **Emergency contact with the DSL**
- All information for staff and families is on the school website under safeguarding.
- A DSL is available at all times during school hours.
- Emergency contact numbers are available on the school website under safeguarding for out of hours.
- There are two school telephones that can be used by the DSLs should the school be closed. These numbers are on the school website under safeguarding.

- The school has created a safeguarding emergency spreadsheet with all family information necessary should a referral or consultation be required with Children and Family Services via the Front Door, or Early Help contact numbers, ensuring clear facts and updated information.
- The DSLs at school and the Deputy Head Teacher have this spreadsheet.
- DSLs have been reminded about confidentiality and GDPR given ways to protect information if working from home.

Members of Staff

- **All members of staff have a responsibility to:**
- Provide a safe environment in which children can learn.
- Be prepared to identify children who may benefit from early help.
- Understand the early help process and their role in it.
- Understand your schools safeguarding policies and systems.
- Undertake regular and appropriate training which is regularly updated.
- Be aware of the process of making referrals to children's social care and statutory assessment under the Children Act 1989.
- Know what to do if a child tells them that he or she is being abused or neglected.
- Know how to maintain an appropriate level of confidentiality.
- Be aware of the indicators of abuse and neglect so that they are able to identify cases of children who may be in need of help or protection.

Children and Young People

- **Children and young people (pupils) have a right to:**
 - Contribute to the development of school safeguarding policies
 - Receive help from a trusted adult.
 - Learn how to keep themselves safe, including online

Parents can obtain a copy of the school Child Protection Policy and other related policies on request and can view them via the school website www.deal-parochial@kent.sch.uk.

Record Keeping

- Staff will record any welfare concern that they have about a child on the school's safeguarding incident/concern form (with a body map if injuries have been observed) and pass them without delay to the DSL. Records will be completed as soon as possible after the incident/event, using the child's words and will be signed and dated by the member of staff. If there is an immediate concern the member of staff should consult with a DSL as this need to take priority.
- All safeguarding concerns, discussions and decisions (and justifications for those decisions) will be recorded in writing. If members of staff are in any doubt about recording requirements, they should discuss their concerns with DSL.

On line working

This school uses Kent Learning Zone as our service platform.

The key Learning Platform that teachers will communicate daily tasks is Purple Mash. Teachers will filter and check all pupil communication before accepting and passing it on to other pupils.

When in doubt – consult

Local Support

- All members of staff in [Deal Parochial School](#) are made aware of local support available.
 - **Contact details for Area Safeguarding Advisor (Education Safeguarding Service)**
 - [South Kent Area safeguarding Adviser - Claire Ledger](#)
03000418503:
 - claire.ledger@theeducationpeople.org 07917602413
 - **Lin Storton** – Admin support - 03000415648
 - www.kelsi.org.uk/support-for-children-and-young-people/child-protection-and-safeguarding/safeguarding-contacts
 - **Contact details for Online Safety in the Education Safeguarding Service**
 - **Rebecca Avery**, Education Safeguarding Advisor (Online Protection):
 - **Ashley Assiter**, Online Safety Development Officer
 - **03000 415797**
 - esafetyofficer@kent.gov.uk (non-urgent issues only)
 - **Contact details for the LADO**
 - **Telephone: 03000 410888**
 - Email: kentchildrenslado@kent.gov.uk
 - **Childrens Social Work Services**
 - Front door: 03000 411111
 - Out of Hours Number: 03000 419191
 - **Kent Police**
 - 101 (or 999 if there is an immediate risk of harm)
 - **Kent Safeguarding Children Multi-agency Partnership (KSCMP)**
 - kscmp@kent.gov.uk
 - 03000 421126

National Support

Support for staff

- Education Support Partnership: www.educationsupportpartnership.org.uk
- Professional Online Safety Helpline: www.saferinternet.org.uk/helpline

Support for Pupils

- NSPCC: www.nspcc.org.uk
- ChildLine: www.childline.org.uk
- Papyrus: www.papyrus-uk.org
- Young Minds: www.youngminds.org.uk
- The Mix: www.themix.org.uk